



ASEAN ENERGY MARKET INTEGRATION (AEMI) GUIDELINES FOR BACKGROUND PAPERS

Purpose. *Background papers* will be prepared to inform the discussions during the *AEMI Forum* (August 27-28, 2013, Chulalongkorn University) and to help focus the discussion. These short papers would not attempt to proceed with any original research or new quantitative analysis at this stage, but rather build the current accumulated knowledge, various publications as well as on easily available data analysis.

Approach. Each paper would focus on a *different aspect of the components* of the AEMI project presented in the *Concept Note* and agreed at the May 10 *Brainstorming session*. It would provide a brief synthesis of the current state of knowledge, highlight the major issues at work, and propose the elements of a way forward to address them, both from a policy and operational perspectives. As such, they would initially serve as “briefing notes” to the various segments of the discussions at the *AEMI Forum*, and subsequently be further developed into full-fledged publishable papers.

Contents. Within each of the topics identified in the *Concept Note* and agreed at the *Brainstorming session*, the *Background Papers* should be structured so as to address, among other things, the following:

- (a) What are the main elements of the topic and why is the topic important to AEMI?
- (b) Basic information on what relevant studies on this topic in East Asia or Southeast Asia have been carried out (this could be summarised in tabular form if there are many relevant studies):
 - What were the main objectives of these studies?
 - Who carried them out and when? Which geographic region was covered?
 - What was the scope of the studies in terms of policy issues or questions addressed?
 - What methodologies were used? If relevant, what databases were used?
- (c) What were the main conclusions and recommendations of these studies?
 - Which form did the outputs take?
 - How consistent were these results between studies?
 - How relevant are these conclusions and recommendations to the current project on AEMI?
 - What are the main gaps and deficiencies in these studies in the context of the objectives of the current project on AEMI?
- (d) What needs to be done in order to improve on the available analysis and produce a piece of work that can make a major contribution to the current AEMI project?
 - What would be the aims and scope of this new study?
 - What skills and data are needed to carry out the study?
 - How would this proposed study help policy makers make progress with AEMI?

Format. Background papers will have about 10-20 pages each. Page count should include tables and figures. Text should be single-spaced, Times Roman, 12 font. The Harvard reference system should be used (Author, date) with reference list at the end of the paper.

Timeframe. A draft of the *Background Paper* should be submitted for comments by Friday August 2, 2013. Drafts will be returned to authors with comments by Friday August 9. The revised paper should be sent back by Friday August 16, 2013 to allow for final formatting and consolidation before distribution to participants on August 20, ahead of the *AEMI Forum* August 27-28, 2013.

May 4, 2013